



MIDDLESEX YMCA

FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Employee Personal Travel Policy **REVISED 08/04/2020**

New Travel Policy

Governors Lamont (CT), Cuomo (NY) and Murphy (NJ) issued Executive Orders on Wednesday, June 24 regarding state residents traveling back from states that have been identified as COVID-19 “hot spots” as well as out-of-state residents traveling into Connecticut from those “hot spot” states.

Tri-state Travel Policy Issued by CT, NY & NJ

Effective 11:59 p.m. on Wednesday, June 24, 2020, anyone traveling into Connecticut, New York, or New Jersey from a state that has a new daily COVID-19 positive test rate higher than 10 per 100,000 residents or a state with a 10% or higher positivity rate over a 7-day rolling average is directed to self-quarantine for a 14-day period from the time of the last contact within the identified state.

UPDATE...As of August 4, 2020, the following locations meet this criteria and are included in Connecticut's travel advisory. **They are Alaska, Alabama, Arkansas, Arizona, California, Florida, Georgia, Iowa, Idaho, Illinois, Indiana, Kansas, Kentucky, Louisiana, Maryland, Minnesota, Missouri, Mississippi, Montana, North Carolina, North Dakota, Nebraska, New Mexico, Nevada, Ohio, Oklahoma, Puerto Rico, Rhode Island, South Carolina, Tennessee, Texas, Utah, Virginia, Washington, and Wisconsin**

This list will continue to be updated on a weekly basis as the situation develops across the country.

Check [here](#) for more information on the travel advisory. You can also visit the state's website at [Connecticut COVID-Response](#) – which will be continually updated as the situation develops across the country.

Northern Middlesex YMCA Personal Travel Policy

Following the Governor's new guidance, Y employees who choose to travel to an identified “hot spot” state, must satisfy the following before you physically return to work at the Y. Employees who choose to travel to a “hot spot” state must inform their supervisor in advance and provide notice in writing to the HR office the expected dates of travel and “hot spot” location. Please note the “hot spots” and Governor's guidance may change. The Y's travel policy will adjust to remain consistent with the State's guidance.

14-Day Self Quarantine: You will be required to self-quarantine for 14 days prior to returning to work. You should notify your manager and if you are unable to perform your job function at home, you will qualify to use the FFCRA Paid Sick Leave. We will follow the state's guidance: the 14-day quarantine starts from the time of your last contact within the identified “hot spot” state.

Mandatory Travel Health Form Requirement: All Affected Travelers shall complete a Travel Health Form and provide such completed form to the Department of Public Health online at [CT-Travel-Health-Form](#)

When an employee is already in a state that is suddenly added to the “hot state” list, the employee must contact Stephanie Heil-Grover promptly for guidance before returning to work at the Y.