



**MIDDLESEX YMCA**  
FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## Membership Policies

### Membership Change Procedure

- Addition(s) to membership, (submitted with payment) are effective immediately.
- Deletion(s) from membership are effective on the last day of the month.
- Changes regarding deletion of an individual from one's membership plan must be made prior to the first day of the new month that the change is to take effect.

### Membership HOLD/FROZEN Request

- Membership can be placed on hold for a minimum period of 1 full month, starting on the first, up to but no greater than 6 full months.
- A Membership Hold/Frozen Request form must be completed and submitted to the YMCA before the first day of the month you wish to suspend your membership. Late submission will result in payment for an additional month, with the hold becoming effective the following month. No telephone requests will be accepted.

### Membership CANCELLATION Request

- A Membership Cancellation Request form must be completed and submitted to the YMCA on or before the first day of the month you wish to cancel your membership.
- Late submission will result in payment for an additional month, with cancellation effective the following month. For annual paid in full members, early cancellation of membership will be honored as above, minus a \$15 bookkeeping fee.
- To assure that your draft payment has been cancelled, please review your next bank or credit card statement carefully. If your payment has been deducted, please contact the YMCA at 860-347-6907, and ask for the membership records department.
- STATE OF CT & MIDDLESEX HOSPITAL PAYROLL MEMBERS: Completion of this cancellation form is the ONLY Step in your cancellation process. In order for your payroll deductions to be discontinued, you must contact your payroll department.